

IRB Review and Submission Process: Research Protocol Check-in

PI's are required to complete a Research Protocol Check-in (RPC) and provide a status of the research at an interval determined by the IRB. The check-in date is provided on the IRB approval letter.

Additional Info

PI completes RPC @ <https://forms.office.com/r/Bt2u8h4bA1>.

During completion of the RPC the PI indicates the status of the research.

During completion of the RPC the PI indicates the IRB review category:

Exempt: NPS.2022.0001-IR-**EM**7-A
Expedited: NPS.2022.0001-IR-**EP**7-A

HRPP Specialist reviews for completeness and compliance. PI is contacted if updates are needed.

PI is notified of the review results:

1. Protocol is closed, or
2. A Final Report* is required (to close expedited research), or
3. A new research protocol check-in date is assigned.

* Follow Protocol Closure flow chart for submission guidance.

